



## **SRCTec, Inc. SUPPLIER QUALITY CLAUSES (SQC'S)**

### **01 SOURCE INSPECTIONS**

#### **A. Government Source Inspection (GSI)**

Government Source Inspection is required prior to shipment from your facility. Upon receipt of this purchase order, notify the government representative who services your facility. If a government representative cannot be located, contact the SRCTec Procurement Department immediately. Evidence of GSI must accompany each shipment.

#### **B. Customer Source Inspection**

Source Inspection by a SRCTec non-government customer is required prior to shipment from your facility. Notify SRCTec Procurement Department a minimum of 15 days prior to shipment for scheduling purposes.

#### **C. SRCTec Source Inspection**

SRCTec, Inc. Source Inspection is required prior to shipment from your facility. Evidence of SRCTec Source Inspection must accompany each shipment. Notify SRCTec Procurement Department 5 days prior to shipment for scheduling purposes. SRCTec reserves the right to waive Source Inspection. If so, the SRCTec Quality Assurance Department will notify the supplier in writing. Include copy of notification with shipment papers.

\* The supplier is responsible for assuring that products are ready for SRCTec source inspection at the scheduled time. The Supplier's readiness includes making available all inspection and test documentation, including the P.O and drawings, inspection/test equipment, and necessary personnel required to complete the source inspection.

### **07 MATERIAL SAFETY DATA SHEETS**

**A.** Supplier shall furnish a legible copy of the most recent Material Safety Data Sheet (MSDS) as published by the original material manufacturer.

### **08 RE-SUBMISSION OF PRODUCT**

**D.** Failure analysis is required for all returned material. Details shall be recorded on the SRCTec "Failure Analysis Inquiry Log", found on the SRCTec website at <http://www.srctecinc.com>; click on *Document Library for Suppliers* under the "Suppliers" heading. The log shall be electronically submitted to [supplierqa@srctecinc.com](mailto:supplierqa@srctecinc.com) prior to the return of the product.

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**09 INSPECTIONS/TEST DATA**

**A1. Level 1: Delta First Article Inspection**

FASA, sample(s), and supporting data submitted to SRCTec.

**A2. Level 2: Complete First Article Inspection**

FASA, sample(s), and supporting data submitted to SRCTec.

**A3. Level 3: Documentation/Other First Article Inspection**

FASA only, submitted to SRCTec.

**A4. Level 4: Complete First Article Inspection**

FASA, sample(s), and supporting data reviewed at suppliers manufacturing location.

**D. Test Data**

Preferred method – test data will be captured electronically and stored on a network server. A backup procedure shall be in place for this server.

It is agreed that test data will be supplied to SRCTec upon request. The Certificate of Compliance or shipping documents shall state “Test Data available upon request”.

If test data is not captured electronically, then hard copies shall be sent with each shipment of product.

**11. CUSTOMER-OWNED MATERIAL**

**A. Direct-Shipped Material**

The supplier shall maintain certifications from the original seller/manufacturer for all material supplied by SRCTec, but direct-shipped to the supplier. The certifications shall be made available to SRCTec upon request. The supplier shall certify that the direct-shipped material was used in the manufacture of the product supplied under this Purchase Order. The supplier must provide complete traceability for all SRCTec-owned materials, including Work Order number and Purchase Order number on the supplier's C of C.

**B. Customer-Furnished Material**

The supplier shall certify that any material supplied by SRCTec was used in the manufacture of the product supplied under this Purchase Order. The supplier must provide complete traceability for all SRCTec-owned materials, including Work Order number and Purchase Order number on the supplier's C of C.

**14. LIMITED-LIFE MATERIAL**

**A.** The supplier shall identify each item, package, or container with the manufacturing date, shelf-life expiration date, or cure date, as applicable. In no case will material be accepted with more than 20% of its useful life expired.

**15. TRACEABILITY IDENTIFICATION**

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**A. Serial Number Traceability**

The supplier shall maintain traceability of product supplied under this Purchase Order by marking with a serial number. If a serial number format is not defined on the drawing(s), Statement of Work, or Purchase Order, then the supplier shall use their standard serialization process to generate the serial numbers.

**B. Product – Lot Number or Date Code Traceability**

The supplier shall maintain traceability of product supplied under this Purchase Order by marking the product (each part) with lot number or date code.

**C. Packaging – Lot Number or Date Code Traceability**

The supplier shall maintain traceability of product supplied under this Purchase Order by marking the packaging with lot number or date code.

**16. PACKAGING**

**B. Electrostatic Discharge Protection**

The product supplied under this Purchase Order requires the use of Electrostatic Discharge Protective (ESD) Packaging. The outer surface of the package shall be marked with a caution statement notifying any material handlers that electrostatic discharge sensitive items are contained inside.

**Revision History:**

<b>Revision</b>	<b>Date</b>	<b>Description</b>
A	6/28/06	Initial Release
B	8/07/06	Added Revision History Block. Changed QMS-F-402 to QMS-D-402
C	11/17/06	Changed all SRC references to SRCTec
D	12/21/06	Changed references to SRC to SRCTec that were missed in prior revisions
E	5/4/07	Added Supplier Scrap Requirements Added First Article Requirements
F	4/15/08	Changed from Syracuse Research Corporation to SRCTec in 01A and 01B; Added Test Data bullet to 03A; Added last sentence to 08A; Added 08D; Re-wrote 09D.
G	8/25/08	Updated various sections.
H	03/06/09	Updated to be compatible with the Supply Chain Manual
J	11/09/09	Removed clauses 02, 03, 04, 05, 06, 08A, 08B, 08C, 09B, 09C, 10, 12, 13, 16A, 17A, and 17B. These are addressed in the Supply Chain Manual. Clarified 15A and 15B.
K	11/17/09	Added 09A Levels 1-4
L	05/04/10	Changed 16A to 16B – Auto reformat issue during changes to rev J. Added the A and B back into section 11 Customer-Owned Material